

Production Manager

Herrco Cosmetics have a new opportunity for a **Production Manager** due to an internal promotion, to join our team in **Halesworth, Suffolk**.



We are offering a competitive salary

The Job: Leading and managing Production areas. Having full accountability for the areas of specialism and ownership of that area by empowering people to achieve, efficiency, Quality and training standards. Manage, coach and develop the teams, working in collaboration with other teams and areas having a “One Team” approach.

Managing through the teams, ensuring the highest standards against specifications are achieved in all areas and all planned manufacturing and production schedules are met in full.

Herrco Cosmetics...

...is an innovative UK based cosmetics manufacturer, specialising in bespoke product development and formulation. For over two decades, we have been creating some of the most well-known cosmetic products in the UK, and year on year, our formulations are winning increasingly prestigious awards in top cosmetics ceremonies.

Manufacturing cosmetics and personal care products spanning skin care, bath, body, and aromatherapy products, as well as more niche markets such as mother & baby, Sun Protection factors and organics. Herrco is a thriving family business whose company philosophy is firmly rooted in providing flexible innovative solutions for our clients' production criteria.

We are now looking for a talented individual to come and join our team. We recruit people who believe in the things we do, people who are motivated, hardworking, and have a 'can do, will do attitude'.

Essential Skills & Experiences:

- Substantial experience managing people and teams through supervisors
- Demonstrable project/process improvement experience
- Experience in using ERP systems and Microsoft Office
- Methodical ways of working, and highly organised
- Able to delegate, prioritise and manage multiple initiatives
- Energy, drive and flexible approach to working in a fast paced business
- Able to commit and demonstrate compliance with the Herrco Cosmetic Behaviours: Positive, proactive,
- Dependable, Adaptable and Determined

Production Manager Job Duties:

- Line managing the supervisors, and indirectly all production staff within the team, designating out line management responsibilities to relevant supervisors.
- Ensuring a high level of Health, Safety and hygiene is maintained within the department.
- Driving production standards by adherence to SOPs with a high priority to safety and quality. Ensuring a key focus is on production achieving On Time in Full (Plan Adherence) on all orders.
- Developing the department in all areas including processes and people development. Developing long term plans and strategies for the department ensuring both current demands are met and the future demands are planned for and within capability.
- Working in collaboration with other teams ensuring there is a whole factory focus in working together as one team with shared output and focus.
- Develop and measure against set KPIs, with aspirations to exceed expectations and continuously raise standards, and seek cost saving opportunities.
- Trouble shooting and problem solving of day to day issues, and empowering the team to achieve.
- Promptly and effectively resolve any NCR issues raised to prevent re-occurrence.
- Overseeing the planning and implementation of full learning and development cycle for staff.
- People management responsibility including attendance management, annual performance review cycle, capability/performance management, involvement and disciplinary and grievance processes.
- Compiling reports and information to monitor trends and provide insightful information to assist in decision making.
- Involvement in projects with the Head of Production & Head of Engineering.

How to Apply:

Please email HR@herrco.co.uk

