

# Development Technician

Herrco Cosmetics have an exciting opportunity for a Development Technician to join our team based in Halesworth, Suffolk.



We are offering competitive salary

**The Job:** Reporting to the lab manager, you will be responsible for ensuring that all samples for customers are filled correctly and packaged appropriately. You will also be a key player in setting up stability trials, challenge tests and compatibility studies in line with daily priorities. To work closely with both the technical and commercial teams on customer requests including stability updates and press samples. Taking a key role in the stability / compatibility programme for both new product developments and existing products. Working directly with the chemists and the team in producing products of all relevant categories and in-line with daily priorities. Guiding and assisting colleagues on essential tasks from raw material sample renewal to packaging and despatch of products.

## Herrco Cosmetics...

...are an innovative UK based cosmetics manufacturer, specialising in bespoke product development and formulation. For over two decades, we have been creating some of the most well-known cosmetic products in the UK, and year on year, our formulations are winning increasingly prestigious awards in top cosmetics ceremonies.

Manufacturing cosmetics and personal care products spanning skin care, bath, body, and aromatherapy products, as well as more niche markets such as mother & baby, Sun Protection factors and organics. Herrco is a thriving family business whose company philosophy is firmly rooted in providing flexible innovative solutions for our clients' production criteria.

We are now looking for a talented individual to come and join our team. We recruit people who believe in the things we do, people who are motivated, hardworking, and have a 'can do, will do attitude'.

## Essential Skills & Experiences:

- Must live within a 30 minute radius from site
- Organizing, planning, and problem-solving skills
- Attention to detail and accuracy.
- Good interpersonal and communication skills
- Ability to work as a part of a team as well as be self motivated
- High standard on Microsoft packages, excel, outlook, word, power point

## Development Technician Job Duties:

- Sending samples of products to Customers, and ensuring that all signatures are obtained
- Generating sample paperwork, updating Smartsheets and Creativity (close tickets and log samples sent)
- Initiating and ensuring that stability/compatibility trials are set up in line with Herrco standard operating procedures, updating all relevant records
- Setting up and filling compatibility studies, ensuring that packaging is correctly filled with exact amount of product and it is correctly sealed
- Updating tests records and all relevant documents and spread sheets.
- Producing samples for:
  - Customers, both NPD and additional sample requests.
  - Challenge Testing.
  - Stability / Compatibility / Freeze tests trials
- Contacting suppliers and requesting raw materials for development
- Assisting the chemists in troubleshooting manufactured batch issues.
- Measuring and recording batch parameters
- Making observations on stability samples and notifying chemists of any issues.
- Assisting the team in maintaining a clean, tidy and efficient laboratory.
- Formula Administration; printing batch formulas, updating creativity, filing hard copies and updating all relevant spread sheets.
- Growing and developing knowledge and laboratory skills.
- Providing holiday cover for the stability laboratory



## How to Apply:

Please email [HR@herrco.co.uk](mailto:HR@herrco.co.uk) with your CV and Cover Letter.